



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA

December 12, 2022

A regular meeting of the Farmington City Council will be held on
Monday, December 12, 2022, 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes November 14, 2022, City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission/council appointments.
9. Committee Reports
 - a. Street Committee
 - b. Community Development Committee
 - c. Park & Recreation Committee
10. Items to be removed from City of Farmington Inventory –

NEW BUSINESS

11. Ordinance 2022-16 – An ordinance to amend Ordinance No. 2019-18 to increase the salary for the position of Farmington City Clerk.

12. Ordinance 2022-17 – An ordinance to amend article eight of the animal control regulations promulgated under Ordinance No. 2019-04 to provide annual licenses and tags for animals at no cost to owners.

13. Request approval of Inter-Local agreement for 2023 Ambulance Service with Central EMS.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Sports & Recreation Report
- H. Planning Commission Minutes
- I. Ozark Regional Transit

MINUTES

Minutes of the Regular Farmington City Council Meeting November 14, 2022

The regular meeting of the Farmington City Council scheduled for Monday, November 14th, 2022 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Sherry Mathews, Hunter Carnahan, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present was City Attorney Tennant and City Business Manager McCarville. Council Member Lipford was absent. The Ward 2 Position 1 seat was that was previously held by Linda Bell is vacant due to her moving out of the ward.

Comments from Citizens -None

Approval of the minutes for the October 10th, 2022 Regular Meeting.

On the motion of Council Member Cunningham and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 6-0.

Financial Reports.

Mayor Penn presented the financial reports to the City Council. City sales tax and State sales tax increased

Entertain a motion to read all Ordinances and Resolutions by title only.

On the motion of Council Member Bryant and a second by Council Member Carnahan and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 6-0.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports

Fire Chief Bill Hellard informed the council that he had 3 firefighters complete rookie school, 2 full time and 1 volunteer. Firefighter Tyler Dunnigan was named outstanding rookie at the school. Mayor Penn announced the Christmas Parade is being held December 3rd. Mayor Penn also announced the city had been awarded a \$900,000 Grant for the additions to Creekside Park and Trails.

Committee Reports.

Street Committee, Parks & Recreation Committee and Community Development Committee – No reports.

Items to be removed from City of Farmington Inventory - None

Old Business - None

New Business

Resolution No. 2022-13 A resolution amending the City of Farmington's and Rescue Grant budgets for the purpose of claiming police salaries and employer payroll contributions.

City Business Manager McCarville gave the council a brief overview on the accounting procedures for these funds and City Attorney Tennant also advised the council this was the most update legal rulings on using the funds. Mayor Penn told the council that there will be a work session set for the City Council in January of 2023 to discuss how the funds would be used and identify what projects they wanted to complete. On the motion of Council Member Carnahan and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the resolution was approved 6-0. City Attorney Tennant read Ordinance 2022-13 by title only.

Resolution No. 2022-14 A resolution providing for the adoption of a budget for the City of Farmington, Arkansas, for the twelve (12) months beginning January 1,2023 and ending December 31, 2023, appropriating money for each item of expenditure therein provided for; and other purposes.

Mayor Penn presented the proposed 2023 budget and polled each council member present for questions or comments, there were none. Mayor Penn asked for public comment. Norm Tarring asked that the city use some of the ARPA money to help fund Central EMS. On the motion of Council Member Morgan and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the resolution was approved 6-0. City Attorney Tennant read Ordinance 2022-14 by title only.

There being no further business to come before the council and on the motion of Council Member Bryant and seconded by Council Member Lipford and by the consent of all members present, the meeting adjourned at 6:32 pm until the next regularly scheduled meeting to be held Monday, December 12th, 2022 in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

Mayor Ernie Penn

Attest; _____

City Clerk Kelly Penn

Financial

MONTH	CITY SALES TAX		STATE SALES TAX		STATE SALES TAX	
	2021	2022	2021	2022		
JANUARY	\$ 176,605.15	\$ 253,791.83	\$ 118,422.94	\$ 149,600.30		
FEBRUARY	\$ 191,113.19	\$ 268,481.85	\$ 132,077.29	\$ 160,478.16		
MARCH	\$ 173,156.53	\$ 220,557.24	\$ 116,243.77	\$ 137,886.58		
APRIL	\$ 159,711.77	\$ 204,221.59	\$ 103,435.79	\$ 132,413.09		
MAY	\$ 212,317.86	\$ 255,812.04	\$ 145,997.63	\$ 158,981.00		
JUNE	\$ 195,552.42	\$ 227,119.01	\$ 133,392.16	\$ 151,944.94		
JULY	\$ 203,173.25	\$ 254,482.95	\$ 133,013.22	\$ 158,818.37		
AUGUST	\$ 207,265.88	\$ 192,593.14	\$ 130,850.39	\$ 157,877.74		
SEPTEMBER	\$ 239,117.11	\$ 255,136.85	\$ 136,498.27	\$ 159,353.54		
OCTOBER	\$ 225,821.18	\$ 273,079.96	\$ 146,632.25	\$ 172,468.99		
NOVEMBER	\$ 247,429.21	\$ 237,982.86	\$ 145,564.50	\$ 162,822.41		
DECEMBER	\$ 233,116.01		\$ 141,427.84			
Monthly Comparison -November 2021/November 2022		\$ (9,446.35)	Increase (Decrease)	\$ 7,811.56	\$	\$ 17,257.91
YTD comparison		Increase for 2022 over 2021 YTD - City Sales Tax		\$ 411,995.77	Increase for 2022 over 2021 YTD - State Sales Tax	\$ 260,516.91
Total Actual Income vs 2022 Budgeted Income		County Wide Sales Tax	City Sales Tax	Total Sales Tax Increase YTD 2022		\$ 672,512.68
Budget 2022		\$1,444,984.82	\$2,100,000.00			
Actual 2022 (thru November)		\$1,702,645.12	\$2,643,259.32			

12/5/2022
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GENERAL FUND
Statement of Revenue and Expenditures

	Year-to-Date Jan 2022 Nov 2022 Actual	Annual Budget Jan 2022 Dec 2022	Jan 2022 Dec 2022 Percent of Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	1,516.90	1,500.00	101.13%
ACT 833	27,804.62	20,000.00	139.02%
ALCOHOL SALES TAX	4,765.20	4,000.00	119.13%
ANIMAL CONTROL REVENUES	2,282.10	2,500.00	91.28%
BUILDING INSPECTION FEES	290,160.49	175,000.00	165.81%
BUSINESS LICENSES	6,398.35	6,000.00	106.64%
CITY COURT FINES	118,449.85	120,000.00	98.71%
CITY SALES TAX REVENUES	2,643,259.32	2,100,000.00	125.87%
COUNTY TURNBACK	612,041.48	475,000.00	128.85%
DEVELOPMENT FEES	39,238.59	20,000.00	196.19%
FRANCHISE FEES	531,294.87	375,000.00	141.68%
GARAGE SALE PERMITS	1,822.60	2,000.00	91.13%
GRANTS	844,183.69	0.00	0.00%
INTEREST REVENUES	28,018.84	20,000.00	140.09%
MISCELLANEOUS REVENUES	53,305.49	0.00	0.00%
Off Duty Police Reimbursement	5,506.87	4,000.00	137.67%
PARK RENTAL	5,597.76	5,000.00	111.96%
PAYMENT IN LIEU OF Police Stipend Income	34,200.00 96,885.00	125,000.00 0.00	27.36% 0.00%
SALES TAX - OTHER	1,702,645.12	1,444,984.82	117.83%
SPORTS COMPLEX FEES	47,906.79	35,000.00	136.88%
SRO REIMBURSEMENT REVENUES	76,462.33	100,000.00	76.46%
STATE TURNBACK	105,829.02	95,000.00	111.40%
TRANS FROM GENERAL FUND	2,000,000.00	0.00	0.00%
Revenue	\$9,279,575.28	\$5,129,984.82	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Nov 2022	Dec 2022	Percent of
	Actual		Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	260,404.53	190,000.00	137.06%
ADVERTISING EXPENSE	2,916.13	6,000.00	48.60%
BANK CHARGE	3,172.96	0.00	0.00%
BUILDING MAINT & CLEANING	51,853.29	35,000.00	148.15%
CREDIT CARD FEE EXPENSE	0.00	1,000.00	0.00%
ELECTION EXPENSES	0.00	5,000.00	0.00%
ENGINEERING FEES	127,080.91	200,000.00	63.54%
INSURANCES EXPENSE	59,310.23	75,000.00	79.08%
LEGAL FEES	7,221.80	10,000.00	72.22%
MATERIALS & SUPPLIES EXPENSE	20,108.21	17,000.00	118.28%
MISCELLANEOUS EXPENSE	405,520.16	2,000.00	20,276.01%
NEW EQUIPMENT PURCHASE	11,455.41	25,000.00	45.82%
PAYROLL EXP - CITY ATTRNY	59,793.80	65,000.00	91.99%
PAYROLL EXP - ELECTED OFFICIAL	123,755.76	132,000.00	93.75%
PAYROLL EXP - REGULAR	232,159.24	243,000.00	95.54%
PLANNING COMMISSION	17,514.80	21,000.00	83.40%
POSTAGE EXPENSE	2,350.10	2,000.00	117.51%
PROFESSIONAL SERVICES	35,541.19	10,000.00	355.41%
REPAIR & MAINT - BUILDING	0.00	2,500.00	0.00%
REPAIR & MAINT - EQUIPMENT	149.93	0.00	0.00%
REPAIR & MAINT - OFFICE EQUIP	4,070.86	4,000.00	101.77%
SERVICE CHARGES	0.00	1,000.00	0.00%
TECHNICAL SUPPORT	29,440.13	40,000.00	73.60%
TELECOMMUNICATION EXPENSES	2,149.92	12,000.00	17.92%
TRANSFER TO ARPA FUND	766,564.64	0.00	0.00%
TRAVEL, TRAINING & MEETINGS	20,631.79	20,000.00	103.16%
UTILITIES EXPENSES	85,622.96	70,000.00	122.32%
Expenses	\$2,328,788.75	\$1,188,500.00	

12/5/2022
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GENERAL FUND
Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Nov 2022	Dec 2022	Percent of
	Actual		Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	1,884.69	2,000.00	94.23%
MATERIALS & SUPPLIES EXPENSE	1,351.21	1,100.00	122.84%
PAYROLL EXP - REGULAR	62,478.95	67,000.00	93.25%
PROFESSIONAL SERVICES	9,720.00	15,000.00	64.80%
REPAIR & MAINT - AUTOMOBILES	99.11	1,500.00	6.61%
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	65.90	500.00	13.18%
Expenses	\$75,599.86	\$88,100.00	

12/5/2022
8:51 AM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Nov 2022	Dec 2022	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	5,646.09	6,000.00	94.10%
NEW EQUIPMENT PURCHASE	2,081.96	0.00	0.00%
PAYROLL EXP - REGULAR	142,216.14	159,800.00	89.00%
REPAIR & MAINT - AUTOMOBILES	2,068.42	2,000.00	103.42%
TRAVEL, TRAINING & MEETINGS	5,477.21	5,000.00	109.54%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
Expenses	\$157,489.82	\$173,800.00	

12/5/2022
8:51 AM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Nov 2022	Dec 2022	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
ADVERTISING EXPENSE	2,034.83	1,000.00	203.48%
BUILDING MAINT & CLEANING	16,172.00	0.00	0.00%
FUEL EXPENSES	13,188.42	7,800.00	169.08%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	24,416.69	9,500.00	257.02%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	46,988.30	65,000.00	72.29%
PAYROLL EXP - REGULAR	787,913.61	880,350.00	89.50%
PROFESSIONAL SERVICES	4,874.50	5,000.00	97.49%
REPAIR & MAINT - BUILDING	84,659.62	18,200.00	465.16%
REPAIR & MAINT - EQUIPMENT	7,639.72	10,000.00	76.40%
REPAIR & MAINT - TRUCK	10,156.95	10,500.00	96.73%
TRAVEL, TRAINING & MEETINGS	14,624.36	18,000.00	81.25%
UNIFORMS/GEAR EXPENSE	16,018.50	15,700.00	102.03%
Expenses	\$1,030,957.62	\$1,043,950.00	

12/5/2022
8:51 AM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Nov 2022	Dec 2022	Percent of
	Actual		Budget
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	894.17	3,000.00	29.81%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	73,635.24	89,726.99	82.07%
POSTAGE EXPENSE	81.89	1,800.00	4.55%
PROSECUTING ATTORNEY	16,500.00	18,000.00	91.67%
REPAIR & MAINT - OFFICE EQUIP	0.00	500.00	0.00%
SPECIAL COURT COSTS	0.00	7,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	964.35	6,000.00	16.07%
Expenses	\$92,075.65	\$129,926.99	

12/5/2022
8:51 AM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Nov 2022	Dec 2022	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
ADVERTISING EXPENSE	0.00	100.00	0.00%
BREATHALYZER EXPENSES	543.72	700.00	77.67%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	54,661.91	65,000.00	84.10%
MATERIALS & SUPPLIES EXPENSE	31,770.75	60,000.00	52.95%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	101,502.00	81,000.00	125.31%
Off Duty Police Pay	9,163.48	4,000.00	229.09%
PAYROLL EXP - REGULAR	1,363,313.46	1,552,930.00	87.79%
PAYROLL EXP - SRO	128,728.66	160,930.00	79.99%
PROFESSIONAL SERVICES	242.00	0.00	0.00%
REPAIR & MAINT - AUTOMOBILES	55,561.31	25,000.00	222.25%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	1,841.96	7,000.00	26.31%
UNIFORMS/GEAR EXPENSE	19,098.53	15,000.00	127.32%
Expenses	\$1,767,927.78	\$1,977,160.00	

12/5/2022
8:51 AM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Nov 2022	Dec 2022	Percent of
	Actual		Budget
LIBRARY			
Expenses			
LIBRARY TRANSFER	57,000.00	57,000.00	100.00%
Expenses	\$57,000.00	\$57,000.00	

12/5/2022
8:51 AM

GENERAL FUND
Statement of Revenue and Expenditures

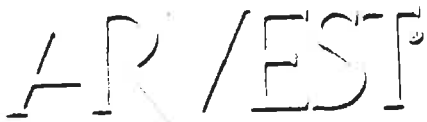
	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Nov 2022	Dec 2022	Percent of
	Actual		Budget
PARKS DEPT			
Expenses			
CAPITAL IMPROVEMENT	34,948.50	125,000.00	27.96%
ENGINEERING FEES	52,326.00	25,000.00	209.30%
MATERIALS & SUPPLIES EXPENSE	9,127.90	10,000.00	91.28%
MISCELLANEOUS EXPENSE	300.00	0.00	0.00%
NEW EQUIPMENT PURCHASE	6,643.67	20,000.00	33.22%
PAYROLL EXP - REGULAR	182,280.43	182,297.83	99.99%
PROFESSIONAL SERVICES	400.00	2,500.00	16.00%
REPAIR & MAINT - BUILDING	606.95	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	3,635.37	3,000.00	121.18%
SPORTS PARK MATERIALS	13,903.83	25,000.00	55.62%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	47,043.22	45,000.00	104.54%
SPORTS PARK REPAIR/MAINT	724.95	2,500.00	29.00%
SPORTS PARK UNIFORMS	375.13	250.00	150.05%
SPORTS PARK UTILITIES	18,808.23	15,000.00	125.39%
UNIFORMS/GEAR EXPENSE	93.93	1,000.00	9.39%
UTILITIES EXPENSES	9,024.70	5,000.00	180.49%
Expenses	\$380,242.81	\$471,547.83	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2022 Nov 2022 Actual	Annual Budget Jan 2022 Dec 2022	Jan 2022 Dec 2022 Percent of Budget
Revenue & Expenditures			
Revenue			
GRANTS	24,400.00	0.00	0.00%
INTEREST REVENUES	413.81	1,000.00	41.38%
MISCELLANEOUS REVENUES	0.00	100.00	0.00%
STREET COUNTY TURNBACK	67,299.39	45,000.00	149.55%
STREET STATE TURNBACK	598,001.27	450,000.00	132.89%
TRANSFER INCOME	389,342.02	389,342.02	100.00%
Revenue	\$1,079,456.49	\$885,442.02	
Expenses			
ADVERTISING EXPENSE	0.00	1,000.00	0.00%
ENGINEERING FEES	13,912.33	30,000.00	46.37%
FUEL EXPENSES	14,055.14	12,500.00	112.44%
MATERIALS & SUPPLIES EXPENSE	25,049.41	15,000.00	167.00%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	92,039.64	125,000.00	73.63%
PAYROLL EXP - REGULAR	201,410.93	219,342.02	91.83%
PROFESSIONAL SERVICES	8,959.56	2,000.00	447.98%
REPAIR & MAINT - BUILDING	6,872.00	2,000.00	343.60%
REPAIR & MAINT - EQUIPMENT	5,041.32	10,000.00	50.41%
STREET LIGHTS	57,862.01	150,400.00	38.47%
STREET/ROAD REPAIRS	754,865.24	300,000.00	251.62%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	619.89	2,200.00	28.18%
UTILITIES EXPENSES	16,114.94	15,000.00	107.43%
Expenses	\$1,196,802.41	\$885,442.02	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period Jan 2022 Nov 2022 Actual	Annual Budget Jan 2022 Dec 2022	Jan 2022 Dec 2022 Percent of Budget
Revenue & Expenditures			
Revenue			
Donations	4,828.28	0.00	0.00%
FINES & COSTS	25.00	0.00	0.00%
FINES/LOST ITEMS	3,432.40	2,000.00	171.62%
INTEREST REVENUES	78.83	0.00	0.00%
MISCELLANEOUS REVENUES	940.61	0.00	0.00%
TRANS FROM GENERAL FUND	57,000.00	57,000.00	100.00%
WASHINGTON CO LIBRARY	220,239.00	216,994.00	101.50%
Revenue	\$286,544.12	\$275,994.00	
Expenses			
ADVERTISING EXPENSE	707.99	1,000.00	70.80%
BOOKS AND MEDIA	28,285.18	32,000.00	88.39%
BUILDING MAINT & CLEANING	2,315.18	4,800.00	48.23%
GRANT EXPENSE	3,054.24	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	25,786.71	14,694.00	175.49%
MISCELLANEOUS EXPENSE		500.00	0.00%
NEW EQUIPMENT PURCHASE	2,381.56	7,000.00	34.02%
PAYROLL EXP - REGULAR	177,210.72	200,700.00	88.30%
POSTAGE EXPENSE	26.30	300.00	8.77%
PROGRAMS EXPENSE	3,050.00	4,000.00	76.25%
REPAIR & MAINT - BUILDING	1,525.52	0.00	0.00%
TECHNICAL SUPPORT	5,994.79	7,000.00	85.64%
TRAVEL, TRAINING & MEETINGS	370.00	1,000.00	37.00%
UTILITIES EXPENSES	3,530.66	3,000.00	117.69%
Expenses	\$254,238.85	\$275,994.00	



Online Printable Version

Note: Changes on this screen are not actionable and will not be saved.

Account Portfolio as of Monday, 12/05/2022 10:00:15 AM

Account Display	
<input checked="" type="radio"/> Display By Account Type	<input type="radio"/> Sort By Account Number
<input type="radio"/> Display By Asset/Liability	<input checked="" type="radio"/> Sort By Account Name

Checking Accounts

Account Name	Account Number	Today's Beginning Balance	Available Balance	Collected Balance	Relationship Balance
<u>Administration of Justice</u>		\$7,926.00	\$7,926.00	\$7,926.00	\$0.00
<u>ARPA Fund</u>		\$1,412,502.26	\$1,412,502.26	\$1,412,502.26	\$0.00
<u>Catastrophic</u>		\$137,935.72	\$137,935.72	\$137,935.72	\$0.00
<u>Court Automation</u>		\$53,302.17	\$53,302.17	\$53,302.17	\$0.00
<u>Court Fines</u>		\$23,497.02	\$23,847.02	\$23,847.02	\$0.00
<u>Debt Service</u>		\$3,692.94	\$3,692.94	\$3,692.94	\$0.00
<u>General Fund Checking</u>		\$1,365,581.47	\$1,364,739.91	\$1,364,739.91	\$0.00
<u>Library Fund</u>		\$121,852.04	\$121,852.04	\$121,852.04	\$0.00
<u>Money Market</u>		\$1,214,136.59	\$1,214,136.59	\$1,214,136.59	\$0.00
<u>Payroll Account</u>		\$94,877.48	\$93,510.80	\$93,510.80	\$0.00
<u>Street Fund</u>		\$521,850.20	\$521,762.72	\$521,762.72	\$0.00
Totals		\$4,957,153.89	\$4,955,208.17	\$4,955,208.17	

This page printed on 12/05/2022 10:01:19 AM



P.O. Box 1009
Searcy, AR 72145

Statement Date

11/30/22

Account Number

Page 1 of 1

0 CYCLE-019

CITY OF FARMINGTON
PO BOX 150
FARMINGTON AR 72730-0150



Monthly Statement Summary

CHECKING ACCOUNT

NEG RATE MM INV PF

ACCOUNT NUMBER

PREVIOUS STATEMENT BALANCE AS OF 10/31/22	\$4,066,624.19
PLUS 1 DEPOSITS AND OTHER CREDITS	\$1,838.34
LESS 0 CHECKS AND OTHER DEBITS	\$0.00
CURRENT STATEMENT BALANCE AS OF 11/30/22	\$4,068,462.53
NUMBER OF DAYS IN THIS STATEMENT PERIOD	30

Checking Account Transactions

Date	Description	Debits	Credits
11/30	INTEREST PAYMENT		\$1,838.34

Balance By Date

10/31	\$4,066,624.19	11/30	\$4,068,462.53
-------	----------------	-------	----------------

Payer Federal Id Number

Interest Paid Year To Date

\$14,837.50

FIRST COMMUNITY BANK

Monetary Activity

Current

x

Home Menu

Account Information

Account Number

Short Name

City of Farmington

Start Date

11/15/2022



Current Balance

2,010,745.15

Monetary Activity | [Non-Monetary Activity](#) | [Package Post](#) | [Teller Memo](#)

Eff Date	T/C	Mod	Trans Amount	RR	Account Balance	S	Int Rate
11/10/2022	201		3,835.12		2,010,745.15		2.2500 %
10/10/2022	201		3,704.56		2,006,910.03		2.2500 %
09/10/2022	201		3,205.47		2,003,205.47		2.2500 %
08/15/2022	20		2,000,000.00		2,000,000.00		2.2500 %

Agenda Item 11



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Kelly Penn, City Clerk
From: Melissa McCarville
Re: Ordinance to increase Salary for the City Clerk
Date: November 29, 2022

Recommendation

The mayor and city staff recommends approval of this ordinance.

Background

We typically review these positions each year at budget time. The City Clerk's position has not had a raise in 4 years. The current stipend is \$1,000/per month.

Discussion

The financial workings of the City become more and more complicated each year. It is the job of the City Clerk to over see and guide staff in correctly following directives from legislative audit and other governing agencies.

Budget Impact

This increase is a budgeted item in the 2023 budget.

ORDINANCE NO. 2022-16

**AN ORDINANCE TO AMEND ORDINANCE NO. 2019-18
TO INCREASE THE SALARY FOR THE POSITION OF
FARMINGTON CITY CLERK**

WHEREAS, in recognition of the duties and responsibilities of Farmington City Clerk, the Farmington City Council has determined that the salary for the position of city clerk should be increased.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF FARMINGTON:**

Section 1: Monthly Salary: As compensation for the duties and responsibilities performed by the City Clerk of the City of Farmington, the monthly salary for the elected position of City Clerk shall be \$1,500 until amended hereinafter by ordinance.

Section 2: Repealing Clause: All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: Emergency Clause: That the City Council of the City of Farmington, Arkansas further determines that passage of this ordinance is necessary to provide for fair and reasonable compensation for the City Clerk of the City of Farmington, and in order to commence the increase in the base salary at the beginning of January of 2023, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 12th day of December, 2022.

APPROVED:

By:

Ernie Penn, Mayor

ATTEST:

By:

Kelly Penn, City Clerk

Agenda Item 12

ORDINANCE 2022-16

AN ORDINANCE TO AMEND ARTICLE EIGHT OF THE
ANIMAL CONTROL REGULATIONS PROMULGATED UNDER
ORDINANCE 2019-04 TO PROVIDE ANNUAL LICENSES AND
TAGS FOR ANIMALS AT NO COST TO OWNERS

WHEREAS, to encourage the owners of dogs and cats to incur the cost of having animals vaccinated annually for rabies, the annual licenses and tags shall be provided at no cost commencing January 1, 2023 and shall be made available by all licensed veterinarians in the City of Farmington and at the Farmington City Hall.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

Section 1: That Article Eight of the Animal Control Regulations, as amended, is hereby adopted and attached hereto as Exhibit "A" and incorporated herein in its entirety.

Section 2: Repealing Clause. All other ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3: Severability Clause. In the event any part of this ordinance is declared inoperative or invalid as a result of a statute or judicial decision, then only that portion expressly so declared to be inoperative or invalid shall be affected thereby and all other provisions hereof shall remain in full force and effect.

Section 4: Emergency Clause. That the city council of the City of Farmington, Arkansas further determines that it is necessary for the protection of health and safety of the citizens of Farmington and the general welfare of animals within the city boundaries; therefore, an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 12th day December, 2022.

APPROVED:

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

EXHIBIT "A"

ARTICLE EIGHT - ANNUAL LICENSE AND TAG

8.1. *Annual License.* Every dog and cat owned or harbored within the City shall be licensed and tagged each year. Licenses and tags can be obtained at no cost at Farmington City Hall and from all licensed veterinarians in the City.

8.2. *Issuance of license.* The owner or individual harboring a dog or cat must provide certification by a licensed veterinarian that the animal received a rabies vaccination within one (1) year when applying for the annual license and tag. The license and tag may be acquired from any licensed veterinarian in Farmington after administering the rabies vaccination, or the license and tag may be acquired from the City upon providing proof of the vaccination. A receipt for payment of a vaccination or a handwritten note from a veterinarian is not acceptable proof of vaccination. The certification must prove that the animal was vaccinated by a licensed veterinarian within one (1) year when applying for a license.

8.3. *License period.* A license, if not revoked, shall be valid for one year from the date of issuance. A new license and tag shall be issued upon providing certification that the animal received a rabies vaccination as provided herein. An owner or individual harboring a cat or dog shall have 30 days from the date the license expires to obtain a new license and tag. Any person failing to obtain a license and tag within the time prescribed shall be subject to penalties imposed under Article Twenty-One of these Animal Control Regulations.

8.4. *Tag to be attached to animal's collar.* It shall be the duty of the owner or individual harboring a dog or cat within the City to attach the tag provided for in subsection (b) to a collar securely fixed around the neck of the animal.

8.5. *Exceptions.* Nothing in this section shall be construed to apply to any dog or cat under the age of three months, or to dogs or cats in the City on a temporary basis for show or exhibition, or for breeding purposes.

8.6. *Service dogs for the disabled.* Dogs being raised, trained, and used to aid disabled persons shall be licensed and tagged and shall not be exempt from any required vaccinations.

8.7. *Law enforcement.* Dogs used by any governmental agency for law enforcement purposes shall be licensed and tagged and shall not be exempt from any required vaccinations.

Agenda Item 13



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Kelly Penn, City Clerk

From: Mayor Ernie L Penn

A handwritten signature in blue ink, appearing to read "Ernie L Penn", is written over the "From:" line.

Re: Interlocal Agreement for Continuation of Ambulance Services through the Washington County
Regional Ambulance Authority

Date: December 12th, 2022

Recommendation

City staff recommends approval of this request

Background

This is an agreement that the Cities and County have to Continue Ambulance Services with CEMS. Each year a financial analysis is completed to determine the operating costs vs income which determines the subsidy needed to operate the service and the Per Capita Rate from the Cities and County. (See Attached Chart)

Discussion

The 2022 Subsidy paid by Farmington was \$74,220. The 2023 Subsidy will be \$79,834 based upon population estimate of 8,265. This is a valued medical service to provide to our City residents for their health and well being.

Budget Impact

This cost was included in our 2023 Budget that was approved by the City Council on November 14, 2022.

AGREEMENT
FOR CONTINUATION OF AMBULANCE SERVICES THROUGH THE WASHINGTON
COUNTY REGIONAL AMBULANCE AUTHORITY

THIS INTERLOCAL AGREEMENT FOR CONTINUATION OF AMBULANCE SERVICES THROUGH THE WASHINGTON COUNTY REGIONAL AMBULANCE AUTHORITY (“Agreement”) is made and entered into by and between the WASHINGTON COUNTY REGIONAL AMBULANCE AUTHORITY (“Authority” or “WCRAA”), WASHINGTON COUNTY, ARKANSAS, (“County”) and the cities of ELKINS, ELM SPRINGS, FARMINGTON, FAYETTEVILLE, GOSHEN, GREENLAND, JOHNSON LINCOLN, PRAIRIE GROVE, TONTITOWN, WEST FORK, and WINSLOW (“Cities”).

WHEREAS, A.C.A. §14-14-910, A.C.A. §25-20-101, and A.C.A. §14-266-102 authorize cities and counties to enter into contracts to co-operate or join with each other to provide emergency and non-emergency medical services and to specify the responsibilities of all parties; and,

WHEREAS, all parties acknowledge that the continued provision of ambulance service is crucial for the continued health and safety of the residents of the named Cities and the County; and,

WHEREAS, said Authority should consist of representatives of all of the above named Cities and the County; and,

WHEREAS, all parties agree to replace the population values and reference from the Northwest Arkansas Council annual population estimates to the Northwest Arkansas Regional Planning Commission annual population estimates; and,

WHEREAS, the Agreement for Continuation of Ambulance Services and Membership in the WCRAA is set to renew on its own terms in December 31, 2025 unless a party to that Original Agreement notifies the other parties of its intent to withdraw by September 1, 2025; and

WHEREAS, all parties agree to review population accuracy and financial position of the WCRAA on an annual basis at the end of the second quarter each year to maintain appropriate funding for the ambulance service to serve the residents of the named Cities and the County; and,

WHEREAS, all parties intend for the WCRAA to continue in operation and administration beyond said December 31, 2025 renewal, with the WCRAA continuing to exist as it does today; and

WHEREAS, the parties acknowledge that their financial contributions to the WCRAA as set forth in this Agreement and previous Agreements funding the WCRAA is for and in consideration of (a) ambulance service coverage within each of their respective cities, for the cities, and in the unincorporated areas of Washington County for the County, and (b) continued participation in the WCRAA; and

WHEREAS, all parties acknowledge that the continuation of the WCRAA will demand close and continued cooperation of all parties.

NOW, THEREFORE, IT IS AGREED:

ARTICLE 1. AUTHORITY ORGANIZATION.

(a) The chief executive officer of each entity shall represent said entity on the Board of Directors of the Authority to be known as the Washington County Regional Ambulance Authority.

(b) The Board shall meet no less than annually to transact all business associated with the powers and responsibilities conferred upon it. However, the Board shall reserve to itself the right to meet on whatever basis it determines is appropriate.

(c) The Board shall employ an executive director/chief to manage a regional ambulance system.

(d) In order to ensure maximum efficiency and effectiveness of the operation, an executive committee shall be formed to be charged with the oversight of the day-to-day operation of the system. The members of said executive committee shall be as follows:

- (1) The County appointee who shall reside in the unincorporated service area.
- (2) The Fayetteville City Council appointee;
- (3) A second Fayetteville appointee (Both City Council appointees shall serve at the pleasure of the City Council and can be removed and replaced by different representatives by City Council Resolution.);
- (4) A small city appointee to be chosen by the aforestated cities, excluding the City of Fayetteville;
- (5) A Nursing Home or medical profession representative who shall reside in the City of Fayetteville to be chosen by the County appointee; the Fayetteville appointees, and the small city appointee.
- (6) A Hospital representative who shall reside in the City of Fayetteville to be chosen by the County appointee; the Fayetteville appointees, and the small city appointee.
- (7) A representative of the financial community residing in the service area to be chosen by the County appointee, the Fayetteville appointees and the small city appointed.

ARTICLE 2. PURPOSES, POWERS, RIGHTS, OBLIGATIONS AND RESPONSIBILITIES OF THE CREATED ENTITY.

(a) All parties acknowledge that the need to create an entity to own, operate and manage an ambulance service is necessary and appropriate.

(b) The Authority created herein shall have the following powers:

- (1) To provide advanced and basic life support emergency ambulance service, medical standbys and Mobile Integrated Health-Community Paramedicine (MIH-CP) in the designated area;
- (2) To provide emergency medical dispatch including pre-arrival instructions in accordance with approved dispatch protocols;
- (3) To set ambulance user fees;
- (4) To own system revenues;
- (5) To provide exclusive emergency and non-emergency (within the cities only) ambulance service;
- (6) To enter into mutual aid and automatic aid Agreements with neighboring ambulance services for emergency services;
- (7) Comprehensive regulatory powers over the ambulance system performance;
- (8) Ownership of or access to key components of the system infrastructure;
- (9) Centralize medical direction and clinical oversight of the ambulance system to the extent deemed necessary;
- (10) To promulgate rules and regulations to further effectuate the purposes of this Agreement;
- (11) To purchase, own and dispose of real and personal property;
- (12) To adopt and oversee comprehensive system performance on an annual basis to include periodic revisions to comply with emerging technologies and changes in clinical and operational standards.

(c) Washington County Regional Ambulance Authority's Specific Duties.

The Authority created herein shall have the following specific duties and responsibilities **in addition** to the statutory and administrative requirements of §14-266-109, the Arkansas Medical Practices Act, and any other government or professional standards.

(1) Response time metrics shall be analyzed no less than monthly to determine the need for additional ambulances and staff to maintain agreed upon service levels.

(2) Reporting Requirements.

(A) Fayetteville. On the third Tuesday of July each year, the Washington County Regional Ambulance Authority by the two Fayetteville representatives on the Executive Committee shall appear before the Fayetteville City Council to present:

(i) The written annual, audited report of the previous year's financial and response data reports;

(ii) A written report of the financial and response data for the first half of the current year;

(iii) Plans and projections to replace or enlarge capital property and equipment within the next 18 months;

(iv) Plans and justifications for any personnel increases within the next 18 months; and

(v) Revenue/expense projections for the next 18 months.

(B) Any Other Member of This Authority. Upon written request by any other member of this authority, the Board Member representing that entity shall provide the full written and oral report referred to in (A) to that City or to the County during its regular July or August meeting.

ARTICLE 3. FINANCING; TRAINING; COMPLIANCE WITH A.C.A. §20-13-301 ET. SEQ.

(a) All parties acknowledge that the need for a guaranteed revenue source independent of and in addition to fees for service is necessary in order to ensure the continued viability of said service.

(b) The annual regional ambulance service-funding source for all parties of this Agreement shall be based upon the prior year's population projection by the **NWA Regional Planning Commission**.

- (1) All Cities shall pay \$9.94 per capita based on the prior year's population projection by NWA Regional Planning Commission and will be updated annually.
- (2) Washington County shall pay \$34.14 per capita for the unincorporated population of Washington County based on the prior year's population projection by NWA Regional Planning Commission and will be updated annually. Additionally, Washington County shall pay the amount of \$223,000, previously paid to Springdale Fire Department for ambulance coverage, to the Authority for a period of five years starting in January 2021 and ending in December 31, 2025.

Subsidy based on NWA Planning Commission Population Estimates												
2022	2023	2024	2025	2026	City / County	Per Capita Rate	Actual 2022 Subsidy	2023 Subsidy	2024 Subsidy	2025 Subsidy	2026 Subsidy	2027 Subsidy
3,817	3,929	4,044	4,163	4,286	Elkins	\$ 9.94	\$ 32,785	\$ 37,939	\$ 39,054	\$ 40,202	\$ 41,384	\$ 42,600
2,556	2,659	2,767	2,879	2,995	Elm Springs	\$ 9.94	\$ 25,691	\$ 25,406	\$ 26,434	\$ 27,504	\$ 28,617	\$ 29,775
8,032	8,265	8,506	8,753	9,008	Farmington	\$ 9.94	\$ 74,220	\$ 79,834	\$ 82,156	\$ 84,546	\$ 87,005	\$ 89,536
97,583	99,452	101,357	103,299	105,278	Fayetteville	\$ 9.94	\$ 912,180	\$ 969,974	\$ 988,555	\$ 1,007,492	\$ 1,026,792	\$ 1,046,461
2,193	2,240	2,288	2,337	2,387	Goshen	\$ 9.94	\$ 18,127	\$ 21,798	\$ 22,264	\$ 22,741	\$ 23,227	\$ 23,725
1,369	1,455	1,546	1,643	1,745	Greenland	\$ 9.94	\$ 14,954	\$ 13,612	\$ 14,462	\$ 15,366	\$ 16,327	\$ 17,347
3,771	3,855	3,941	4,028	4,118	Johnson	\$ 9.94	\$ 38,950	\$ 37,487	\$ 38,320	\$ 39,172	\$ 40,043	\$ 40,933
2,399	2,453	2,508	2,565	2,623	Lincoln	\$ 9.94	\$ 26,234	\$ 23,843	\$ 24,381	\$ 24,931	\$ 25,493	\$ 26,068
7,283	7,405	7,529	7,655	7,783	Prairie Grove	\$ 9.94	\$ 65,006	\$ 72,391	\$ 73,602	\$ 74,834	\$ 76,087	\$ 77,360
4,767	5,018	5,283	5,561	5,855	Tontitown	\$ 9.94	\$ 35,190	\$ 47,381	\$ 49,880	\$ 52,511	\$ 55,281	\$ 58,197
2,541	2,654	2,771	2,893	3,021	West Fork	\$ 9.94	\$ 27,063	\$ 25,262	\$ 26,378	\$ 27,543	\$ 28,759	\$ 30,029
378	385	391	398	405	Winslow	\$ 9.94	\$ 4,410	\$ 3,757	\$ 3,823	\$ 3,891	\$ 3,959	\$ 4,029
41,899	42,638	43,390	44,155	44,933	County Rural **	\$ 34.14	\$ 1,374,206	\$ 1,653,439	\$ 1,678,659	\$ 1,704,323	\$ 1,730,440	\$ 1,757,017
178,588	182,408	186,321	190,329	194,436	TOTAL		\$ 2,649,016	\$ 3,012,122	\$ 3,067,970	\$ 3,125,056	\$ 3,183,414	\$ 3,243,078

** County Subsidy includes \$223,000 funds previously provided to Springdale.

- (c) The Authority shall continue to seek a sustainable funding source with the goal of reducing subsidies proportionately across the board.
- (d) Except as stated above, no party to this Agreement may be financially obligated without the approval of its governing body.
- (e) All governing bodies who are parties to this Agreement must approve any increases in subsidy.
- (f) A percentage of these funds shall be set aside for replacement of capital items.
- (g) The ambulance service owned or under contract with the Authority shall be required to provide, at no additional charge, the Arkansas Department of Health 24 hour basic refresher course to all EMT certified firefighters that act as first responders with said ambulance service.

- (h) The financing provided by the parties hereto shall be from general revenues; furthermore, the financing and this Agreement are contingent upon compliance with A.C.A. §20-13-301 et. seq. by the County and all the parties will cooperate to the extent necessary in complying with such.

ARTICLE 4. TERM.

This initial term of this Agreement shall be from January 1, 2023 at 12:00 a.m. (midnight) through December 31, 2025 at 11:59 p.m. This Agreement shall be automatically renewed with possible changes to **Article 3 Financing** for an additional five year term unless any party notifies the Authority in writing of its refusal to participate in the Authority and this Agreement by September 1, 2025. A second automatic renewal shall occur on December 31, 2030 unless any party notifies the Authority in writing of its refusal to participate in the Authority and this Agreement by September 1, 2030.

Notwithstanding the above terms, all parties to this Agreement may withdraw from this Agreement upon six months' written notice to the Authority and shall only be responsible to pay its per capita fee for that pro-rata portion of the year.

ARTICLE 5. CONTINUATION OF OWNERSHIP OF EQUIPMENT BELONGING TO AND OPERATION OF WASHINGTON COUNTY REGIONAL AMBULANCE AUTHORITY.

Property currently owned by WCRAA and all other property and resources of the Authority purchased during its existence or owned by it on July 2, 2011, or thereafter shall remain the Authority's exclusive property throughout the Authority's existence. It is the intent of all parties that WCRAA's current operations, administration, policies, practices and procedures as they now exist shall continue for the length of this Agreement. Furthermore, it is the intent of all parties that all legal obligations of and rights now belonging to the WCRAA shall continue to bind or inure to the benefit of, as the case may be, the WCRAA during the length of this Agreement. The WCRAA shall continue to exist as a corporate body as it has since the first Interlocal Agreement forming the WCRAA, with the sole exception that the Cities of Elm Springs and Tontitown became full members of the WCRAA upon execution of THE AGREEMENT FOR CONTINUATION AND EXPANDED MEMBERSHIP IN THE WASHINGTON COUNTY REGIONAL AMBULANCE AUTHORITY on November 19, 2015 this Agreement and while they honor their obligations hereunder, as any other participating entity. This Agreement shall be construed to effectuate this intent.

ARTICLE 6. SEVERABILITY.

The provisions of this Agreement are declared to be severable. If any provision hereof shall be held to be invalid or to be inapplicable to any person or circumstance, such holdings shall not affect the ability or the applicability of the remainder hereof.

ARTICLE 7. EFFECTIVE DATE.

This Agreement shall not be effective until approved and signed by all parties in accordance with the law.

APPENDIX TO AGREEMENT

APPENDIX DEFINITION OF TERMS WHEN AND IF USED.

Ambulance Authority: Quasi-governmental entity created to oversee and deliver ambulance service in a specified geographical service area.

Ambulance Service: Means emergency and non-emergency response and transport services offered by the Authority, including management, supervision, mass gatherings, community events and Mobile Integrated Health-Community Paramedic (MIH-CP).

Exclusivity: Sole provider emergency and non-emergency ambulance rights granted by ordinance or resolution by each party to the extent allowed by State Law.

Per Capita: Funding structure set forth by this Agreement based on population. Cities contribute at \$9.94 per capita due to the increased number of calls generated within their city limits. The County contributes at \$34.14 per capita due to the increased coverage area and decreased density of call volume in the unincorporated areas of the County. No reduction of any entity's gross subsidy shall occur during the initial term of this Agreement.

Subsidy: Government funds requested by the Authority to provide ambulance service.

User Fees: Fees charged to patients treated or transported by the ambulance service, or fees charged to an individual or an organization for ambulance standby coverage.

Signed this ____ day of _____, 2022.

**CITY OF
FAYETTEVILLE, ARKANSAS**

By: _____
Lioneld Jordan, Mayor

ATTEST:

By: _____
Kara Paxton, City Clerk

Signed this ____ day of _____, 2022.

**CITY OF
ELKINS, ARKANSAS**

By: _____
Bruce Ledford, Mayor

ATTEST:

By: _____
Delia Foster, City Clerk

Signed this ____ day of _____, 2022.

**CITY OF
GREENLAND, ARKANSAS**

By: _____
Bill Groom, Mayor

ATTEST:

By: _____
Misty McCard, City Recorder/Treasurer

Signed this _____ day of _____, 2022

**CITY OF
LINCOLN, ARKANSAS**

By: _____
Doug Huchens, Mayor

ATTEST:

By: _____
Belinda Beasley, City Clerk

Signed this ____ day of _____, 2022.

**CITY OF
FARMINGTON, ARKANSAS**

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

Signed this ____ day of _____, 2022

**CITY OF
PRAIRIE GROVE, ARKANSAS**

By: _____
Sonny Hudson, Mayor

ATTEST:

By: _____
Christine Kelly, City Clerk

Signed this _____ day of _____, 2022.

**CITY OF
WEST FORK, ARKANSAS**

By: _____
Heith Caudle, Mayor

ATTEST:

By: _____
Ann Upton, City Clerk

Signed this _____ day of _____, 2022.

**CITY OF
GOSHEN, ARKANSAS**

By: _____
Max Poye, Mayor

ATTEST:

By: _____
Linda Moore, City Recorder/Treasurer

Signed this ____ day of _____, 2022.

**CITY OF
JOHNSON, ARKANSAS**

By: _____
Chris Keeney, Mayor

ATTEST:

By: _____
Jennifer Allen, City Clerk

Signed this _____ day of _____, 2022.

**CITY OF
WINSLOW, ARKANSAS**

By: _____
Chuck Dwyer, Mayor

ATTEST:

By: _____
Ann Malkie, City Clerk

Signed this _____ day of _____, 2022.

**CITY OF
ELM SPRINGS, ARKANSAS**

By: _____
Harold Douthit, Mayor

ATTEST:

By: _____
Twila Taylor, City Clerk

Signed this ____ day of _____, 2022.

**CITY OF
TONTITOWN, ARKANSAS**

By: _____
Paul Colvin, Mayor

ATTEST:

By: _____
Rhonda Ardemagni, Deputy Recorder

Signed this ____ day of _____, 2022.

WASHINGTON COUNTY, ARKANSAS

By: _____
Joseph Wood, County Judge

ATTEST:

By: _____
Becky Lewallen, County Clerk

Signed this _____ day of _____, 2022.

WASHINGTON COUNTY REGIONAL AMBULANCE AUTHORITY

By: _____
Steve Harrison, Chief

By: _____
Bill Groom, Chairman of the Board

ATTEST:

By: _____
Ernie Penn, Secretary of the Board

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)
City Business Manager Report
December 2022
City Council Meeting

- Anniversaries – James Bertorello –15 years; Logan Hattabaugh-- 4 years; thank them for their service.
- We have requested from ArDot that our grant process begin! We will wait to get approval to begin the first steps.
- Rausch Coleman has maintained ownership of the area where we need an easement for our trail. Documents are in their hands for review and approval.
- No word from legislative audit yet. I'll let you all know when they schedule our audit.
- Arkansas Municipal League 2023 Winter Conference will be 1/11/2023-1/13/2021. Mark your calendars and plan to attend.
- We had a successful Chamber/City Christmas parade, tree lighting and winter market. Congratulations to all those involved in the planning.
- City Hall will be closed: December 23rd & 26th; January 2nd. We may be short staffed from time to time as our employees take off to enjoy their families over the holidays.
- The December Planning Commission meeting will be December 19, 2022 at 6:00 PM. This is a week earlier than normal; we will not have a work session in December.


“Never lose sight of the fact that the most important yardstick of your success will be how you treat other people.”
~Barbara Bush

WASHINGTON COUNTY DISTRICT COURT FARMINGTON DEPARTMENT MONTHLY DISTRIBUTION WORKSHEET NOVEMBER 2022

ADMIN OF JUSTICE FUND	Check 1	Dept. of Finance and Administration	Total for Check 1	\$ 4,578.40	Chk# 2226
	Check 2	General Fund	Total for Check 2	\$ 1,814.85	Chk# 2227
	Check 3	Washington County Treasurer (Act 1256)	Total for Check 3	\$ 1,532.75	Chk# 2228
Total Checks Admin of Justice					\$7,926.00

COURT COST & FINE	Check 4	Administration of Justice Fund			
		CCCR- Court Cost-Criminal		\$ 1,835.00	
		CCCRO-CourtCost Criminal Ordinance		\$ 25.00	
		CCDWI-Court Cost DWI		\$ 1,500.00	
		CCTR- Court Cost-Traffic		\$ 2,051.00	
		CCTRO- Court Cost-Traffic Ordinance		\$ 2,300.00	
		CCFTPI - Court Cost Insurance		\$ 215.00	
		Total for Check 4	Chk# 3844		\$7,926.00
	Check 5	General Fund			
		FINE- Fines Collected		\$ 9,749.00	
		WF - Warrant Fee		\$ 350.00	
		FTPRFL-FTPR+60 Days Fines-Local		\$ 415.00	
		NLIFL-No Liability Ins. Fines-Local		\$ 1,323.00	
		FTPRLOC-FTPR Fines Local		\$ 40.00	
	Total for Check 5	Chk# 3845		\$11,877.00	
Check 6	Court Automation Fund				
	CFEE-Local Court Automation		\$ 1,132.50		
	Total for Check 6	Chk# 3846		\$1,132.50	
Check 7	Department of Finance & Administration				
	CFEES - State Court Automation Fee		\$ 1,132.00		
	DCSAF - Drug Crime Special Assess Fee		\$ 150.00		
	NIFS - New Installment Fee - State		\$ 2,010.50		
	Total for Check 7	Chk# 3847		\$3,292.50	
Check 8	Arkansas State Treasury				
	FTPIPFS - Arkansas First Responder Fund 80%		\$ 10.00		
	MVLF- Motor Vehicle Liability Fine		\$ 115.00		
	Total for Check 8	Chk# 3848		\$125.00	
Check 9	Washington County Treasurer				
	JBAF - Jail Booking and Admin Fee		\$ 90.00		
	CJF - County Jail Fee		\$ 1,625.00		
	Total for Check 9	Chk# 3849		\$1,715.00	
Check 10	RF - Restitution Fee				
	Jeff Thomas/ Joshua Nathaniel Reyer CR-22-273		\$ 25.00		
	Total for Check 10	Chk# 3850		\$25.00	

Monthly Total	\$26,093.00
Year to Date	\$223,515.12


12/1/22
 Ernie Penn, Mayor Date


 Kim Bentley, Chief Court Clerk Date

Graham Nations, District Judge Date

Fire Department



Dec. 2022 Monthly Report for the Mayor and City Council

Information:

- The Fire Department along with the Farmington PD presented a “teamwork” presentation to students at Folsom Elementary School.
- The Department hosted a station tour for 20 students from the HIPPY Pre K program.
- 14 overlapping calls in month of the November. This was 16.1 % of our call volume.

Farmington Fire Department

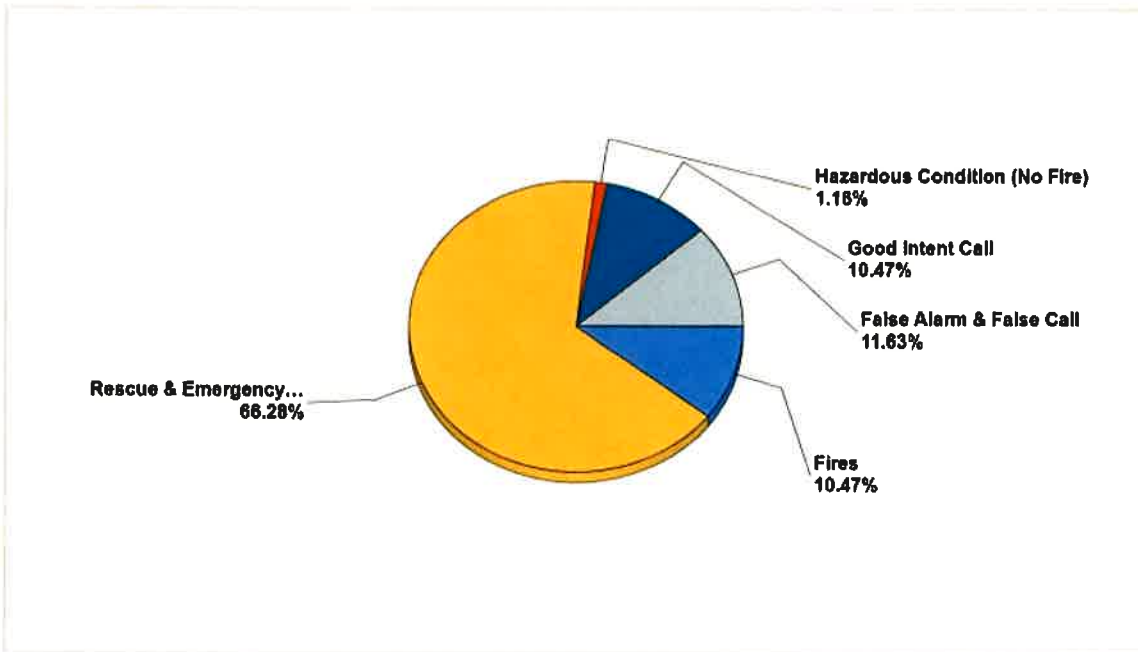
Farmington, AR

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2022 | End Date: 11/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	10.47%
Rescue & Emergency Medical Service	57	66.28%
Hazardous Condition (No Fire)	1	1.16%
Good Intent Call	9	10.47%
False Alarm & False Call	10	11.63%
TOTAL	86	100%

Fire Department



Farmington Fire Department

Farmington, AR

This report was generated on 12/1/2022 10:40:57 AM



Code Hours Summary per Training Code For Date Range

Training Code(s): All Training Codes | Start Date: 11/01/2022 | End Date: 11/30/2022

Total Training Hours By Code	
Total Hours for Training Code: Apparatus Driving Simulator	4:00
Total Hours for Training Code: Budgeting and Organizational Change	2:00
Total Hours for Training Code: Building Constructions	3:00
Total Hours for Training Code: Care of Apparatus and Equipment	65:00
Total Hours for Training Code: Crew Resource Management	4:00
Total Hours for Training Code: EMS - BCLS	3:00
Total Hours for Training Code: EMS CEU'S	44:00
Total Hours for Training Code: EMS-Trauma	3:00
Total Hours for Training Code: Evaluation and Discipline	1:00
Total Hours for Training Code: Extrication Refresher Training	3:00
Total Hours for Training Code: Fire Ground Health and Safety	93:00
Total Hours for Training Code: Fire Inspections	26:00
Total Hours for Training Code: Fire Officer Communications	1:00
Total Hours for Training Code: Fire Pumps	7:00
Total Hours for Training Code: Firefighting Tactics	6:00
Total Hours for Training Code: Firefighting Tools	6:00
Total Hours for Training Code: Hazmat Refresher	4:00
Total Hours for Training Code: Hose Practices	30:30
Total Hours for Training Code: Ladder Practices	2:00
Total Hours for Training Code: Leading the Fire Company	17:00
Total Hours for Training Code: Management Concepts	2:00
Total Hours for Training Code: Map and Territory Study	60:00
Total Hours for Training Code: MAYDAY Drills	3:00
Total Hours for Training Code: Rescue: Equipment and Procedures	3:00
Total Hours for Training Code: SCBA	38:30
Total Hours for Training Code: Scenario	10:00
Total Hours for Training Code: Target Hazards	3:00
Total Hours for Training Code: Training and Coaching	1:30
Total Hours for Training Code: Water Supply	16:00
Totals for all selected Training Codes 11/1/2022 - 11/30/2022	23 personnel
	461:30

NOVEMBER	Citation	Warning	Warrant	Total
Bertorello - James	4	4	1	9
Bocchino - Justin	3	9	0	12
Burnett - Nicholas	3	9	0	12
Cavin - James	2	0	0	2
Collins - John	2	1	0	3
Cooper - Jason	8	1	0	9
Howerton - Joshuah	19	5	1	25
James - Jacob	18	9	0	27
Long - Dustin	2	2	0	4
Mahone - Taron	10	1	0	11
Standefer - Steven	2	0	0	2
Talley - Taylor	3	7	0	10
<u>Totals</u>	<u>76</u>	<u>48</u>	<u>2</u>	<u>126</u>

Farmington Police Dept.

Offenses for Month 11/2021 and 11/2022

12/1/2022 6:16:58 AM

	<u>2021</u>	<u>2022</u>
Animal Cruelty	1	0
BREAKING OR ENTERING / ARTICLES FROM VEHICLE	0	1
BREAKING OR ENTERING / BUILDING OR STRUCTURE	1	0
Breaking or Entering/Vehicle	2	0
BURGLARY, RESIDENTIAL	0	2
CONTEMPT	24	17
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS	1	0
CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES	1	1
DISORDERLY CONDUCT	1	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY	3	2
DRIVING ON SUSPENDED LICENSE	1	1
DWI (UNLAWFUL ACT)	2	3
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE	0	1
Excess Speed	0	1
Expired Tags	1	0
FAILURE TO APPEAR	20	24
FAILURE TO PAY FINES & COSTS	1	0
Failure to Pay Registration/No Vehicle License	0	1
FLEEING	1	0
FORGERY		

	<u>2021</u>	<u>2022</u>
FRAUD - FINANCIAL IDENTITY	0	1
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN	0	1
INATTENTIVE DRIVING	1	1
INDECENT EXPOSURE	0	2
Info Only	1	0
Interference with Emergency Communications/2nd degree/interrupts	1	0
Leaving Scene of Accident/Property Damage	1	0
LOITERING	0	1
No Proof Insurance	1	1
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER	2	0
POSSESSING INSTRUMENTS OF CRIME	1	0
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA	2	0
POSSESSION OF DRUG PARAPHERNALIA	3	1
Possession of Drug Paraphernalia	2	0
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM	0	1
PUBLIC INTOXICATION / DRINKING IN PUBLIC	3	2
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR	0	1
RAPE / FORCIBLE COMPULSION	1	0
RECKLESS DRIVING	1	0
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	1	0
Robbery	0	1
Run Stop Sign	0	1
RUNAWAY		

	<u>2021</u>	<u>2022</u>
SHOPLIFTING \$1,000 OR LESS	0	1
TAMPERING WITH PUBLIC RECORD	1	0
TERRORISTIC THREATENING	0	1
THEFT \$1,000 OR LESS - ALL OTHERS	1	0
THEFT \$1,000 OR LESS - FROM BUILDING	0	2
THEFT \$1,000 OR LESS - FROM VEHICLE	1	1
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM BUILDING	2	0
THEFT BY RECEIVING	1	0
THEFT BY RECEIVING - CREDIT/DEBIT CARDS OR ACCOUNT NUMBER	1	0
THEFT BY RECEIVING LESS THAN \$25,000 BUT GREATER THAN \$5000	1	0
THEFT OF CREDIT/DEBIT CARD OR ACCOUNT NUMBERS	0	1
THEFT OF PROPERTY / ALL OTHER	1	0
UNATTENDED DEATH/NATURAL CAUSES	1	1
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR	0	1
VIOLATION OF IMPLIED CONSENT	1	0
Totals:	94	76

Permit Report

11/01/2022 - 11/30/2022

Permit #	Permit Date	Site Address	Permit Type	Type of Work	Description of Work	Material & Labor	Contractor	Total Fees
6784	11/30/2022	107 Sheep Dog	Electric	New	Electric for new house	10,000	Cody Riddle Electrical	\$60.00
6783	11/30/2022	119 Sheep Dog	Electric	New	Electric for new house	10,000	Cody Riddle Electrical	\$60.00
6782	11/30/2022	131 Sheep Dog	Electric	New	Electric for new house	10,000	Cody Riddle Electrical	\$60.00
6781	11/30/2022	143 Sheep Dog	Electric	New	Electric for new house	10,000	Cody Riddle Electrical	\$60.00
6780	11/30/2022	155 Sheep Dog	Electric	New	Electric for new house	10,000	Cody Riddle Electrical	\$60.00
6779	11/30/2022	167 Sheep Dog	Electric	New	Electric for new house	10,000	Cody Riddle Electrical	\$60.00
6778	11/30/2022	179 Sheep Dog	Electric	New	Electric for new house	10,000	Cody Riddle Electrical	\$60.00
6777	11/30/2022	226 Sheep Dog	Electric	New	Electric for new house	10,000	Cody Riddle Electrical	\$60.00
6776	11/30/2022	214 Sheep Dog	Electric	New	Electric for new house	10,000	Cody Riddle Electrical	\$60.00
6775	11/29/2022	167 Sheep Dog	Plumbing/Gas	New	plumbing for new house	10,000	Jason Humphrey Plumbng	\$60.00
6774	11/29/2022	179 Sheep Dog	Plumbing/Gas	New	plumbing for new house	10,000	Jason Humphrey Plumbng	\$120.00
6773	11/28/2022	278 Ecology	Plumbing/Gas	New	Plumbing for Tri plex	20,000	Solid Skilled Serviced	\$110.00
6772	11/28/2022	264 Ecology	Plumbing/Gas	New	Plumbing for 4 plex	27,000	Solid Skilled Serviced	\$145.00
6771	11/28/2022	357 Nature	Plumbing/Gas	New	Plumbing for 4 plex	27,000	Solid Skilled Serviced	\$145.00

6770	11/28/2022	270 Ecology Dr	Plumbing/Gas	New	Plumbing for Tri plex	20,000	Solid Skilled Serviced	\$110.00
6769	11/28/2022	250 Ecology Dr	Plumbing/Gas	New	Plumbing for Tri plex	20,000	Solid Skilled Serviced	\$110.00
6768	11/28/2022	11759 Effe	Pool	New	New pool	49,000	Froud Outdoor Services	\$255.00
6767	11/28/2022	301 Elkins	Building	Addition	Adding Garage	100,000	Home Owner	\$460.00
6766	11/18/2022	133 Pitts Street	Mechanical	New	HVACc for new house	10,000	Pooler's Refrigeration Heating & Air	\$60.00
6765	11/18/2022	127 Pitts Street	Mechanical	New	HVAC for new house	10,000	Pooler's Refrigeration Heating & Air	\$60.00
6764	11/18/2022	336 Double Springs	Mechanical	Remodel	Replace furnace coil and new ductwork	8,500	Phipps Heating & Air	\$55.00
6763	11/18/2022	345 Nature	Mechanical	New	HVAC for townhome	9,000	Phipps Heating & Air	\$55.00
6762	11/18/2022	306 Ecology	Mechanical	New	HVAC for townhome	9,000	Phipps Heating and Air LLC	\$55.00
6761	11/17/2022	12701 Hwy 170	Electric	Alteration	Install new 225/200A surface mount meter/main combo	3,790	BRS Field Ops, LLC	\$30.00
6760	11/17/2022	279 Idaho	Plumbing/Gas	New	Install gas line for lift station generator	200	Trinity Plumbing/Excoc on, LLC	\$20.00
6759	11/17/2022	348 Ralston	Electric	New	Solar Panel Install	21,511	Shine Solar LLC	\$120.00

6758	11/17/2022	348 Ralston	Building	New	Solar Panel Install	21,511	Shine Solar LLC	\$120.00
6757	11/16/2022	336 Double Springs	Electric	Remodel	Rewiring of house	4,000	Utopia Remodel	\$30.00
6756	11/16/2022	440 Payton Place	Electric	New	Electrical for new house	12,000	Amoth Electrical	\$70.00
6755	11/15/2022	46 Hawkins	Electric	Addition	extend room in back of property.	7,500	Pittman Electric	\$50.00
6754	11/14/2022	318 Kiniburgh	Plumbing/Gas	New	Plumbing for new house	14,235	Kimbel Mechanical	\$150.00
6753	11/14/2022	121 Pitts Street	Mechanical	New	HVAC for new house	10,000	Poole's Refrigeration Heating & Air	\$60.00
6752	11/9/2022	482 Goldfinch	Plumbing/Gas	Addition	RPZ valve for yard irrigation	300		\$20.00
6751	11/9/2022	319 Willow	Electric	New	New Solar installation	30,000	AgSolar	\$160.00
6750	11/8/2022	249 Kelsey Lane	Building	Addition	Building deck with porch	2,500		\$25.00
6748	11/8/2022	11299 Kendal Court	Mechanical	New	HVAC Changeout	32,000		\$170.00
6747	11/8/2022	11180 Clubhouse	Plumbing/Gas	Repair	RPZ for yard irrigation	300	Edge Plumbing	\$20.00
6746	11/8/2022	226 Sheep Dog	Plumbing/Gas	New	New House	10,000	Jason Humphrey Plumbing	\$60.00
6745	11/8/2022	214 Sheep Dog	Plumbing/Gas	New	New House	10,000	Jason Humphrey Plumbing	\$60.00
6744	11/7/2022	181 Wesley Stevens	Electric	New	New House	12,300	G & A Electric LLC	\$75.00
6743	11/2/2022	202 Sheep Dog	Mechanical	New	New House	10,000	Poole's Refrigeration	\$60.00
6742	11/2/2022	115 Pitts Street	Mechanical	New	New House	10,000	Poole's Refrigeration	\$60.00

6741	11/1/2022	181 Wesley Stevens	Building	New	New House	625,000	AWC Construction	
6740	11/1/2022	375 Emerald Woods	Mechanical	New	Installation of 4 Ton A/C system	11,600	Armor Heating & Air	\$70.00
								\$3,770.00

Total Records: 44

12/1/2022

Library

Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2022												
Total Check Outs	3,646	3,655	3,512	3,601	3,734	5,537	4,865	4,823	4,228	4,289	4,156	
YTD Check Outs	3,646	7,301	10,813	14,414	18,148	23,685	28,550	33,373	37,601	41,890	46,046	
Total Check In	1,925	2,056	2,073	2,083	2,077	2,893	3,112	2,754	2,388	2,186	2,324	
YTD Check In	1,925	3,981	6,054	8,137	10,214	13,107	16,219	18,973	21,361	23,547	25,871	
Holds Satisfied	484	351	461	366	440	484	509	486	447	415	419	
YTD Hold Satisfied	484	835	1,296	1,662	2,102	2,586	3,095	3,581	4,028	4,443	4,862	
PAC Logins	513	468	479	496	459	514	587	534	471	443	395	
YTD PAC Logins	513	981	1,460	1,956	2,415	2,929	3,516	4,050	4,521	4,964	5,359	
New Cardholders	33	20	25	25	38	62	45	62	61	40	47	
YTD New Cardholders	33	53	78	103	141	203	248	310	371	411	458	
eMedia Circulation	268	378	399	305	267	247	258	309	288	318	272	
YTD eMedia Circulation	268	646	1,045	1,350	1,617	1,864	2,122	2,431	2,719	3,037	3,309	
2021												
Total Check Outs	1,811	1,538	1,976	2,034	2,883	4,723	4,208	4,034	3,816	3,883	3,496	3,127
YTD Check Outs	1,811	3,349	5,325	7,359	10,242	14,965	19,173	23,207	27,023	30,906	34,402	37,529
Total Check In	1,273	1,129	1,546	1,257	1,506	2,249	2,701	2,279	2,024	2,202	2,092	1,921
YTD Check In	1,273	2,402	3,948	5,205	6,711	8,960	11,661	13,940	15,964	18,166	20,258	22,179
Holds Satisfied	484	375	654	649	542	653	503	462	465	458	361	355
YTD Hold Satisfied	484	859	1,513	2,162	2,704	3,357	3,860	4,322	4,787	5,245	5,606	5,961
PAC Logins	546	535	707	483	479	600	574	548	493	506	441	395
YTD PAC Logins	546	1,081	1,788	2,271	2,750	3,350	3,924	4,472	4,965	5,471	5,912	6,307
New Cardholders	10	10	11	18	20	32	39	33	26	29	23	20
YTD New Cardholders	10	20	31	49	69	101	140	173	199	228	251	271
eMedia Circulation	169	137	147	128	169	165	187	223	734	228	228	261
YTD eMedia Circulation	169	306	453	581	750	915	1,102	1,325	2,059	2,287	2,515	2,776

Library

Programs and Meetings

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Arkansas Diamond Book Pairing Kit Pickup												
Book Club Adult												
Book Club Teen						3		3	3	4	4	
Book Club Tween						77		3		2	2	
Community Story Time						83	25	17	15		5	
Craft Club						110	7	19	12	68		83
Crystal Bridges CB 2 U												
Kids Book Club									43			
Kindergarten Story Time												
Meeting Room Use			53	67	18	18	24	20	63	31	28	
Movie Showing						61	31	18	32	9	14	
Outreach								82	25			
Saint Patrick's Day Find the Clover			2									
Study Room Use	8	5	11	28	21	15	10	26	16	30	37	
Summer Reading Adult						33						
Summer Reading Children						190						
Summer Reading Teen						20						
Tabletop Gaming Club							11					
Technology Instruction Session							1	3	6	4		
Teen Writer's Guild	3	2	4	3	11		6	12	9	5	4	
Total Monthly Program Attendance			7	26		516	80	72	114	88	112	
Number of General Interest Programs						10	10	11	10	9	5	
Number of Juvenile Programs			2	1		18	3	4	5	4	7	
Number of Young Adult Programs						9	4	5	4	2	3	
Number of Adult Programs			2		2	2	1	1	1	1	1	
Number of Non-library Meeting Room Events			2	5	2	1	2	2	2	4	1	

Library

Virtual Programs

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2022												
All Ages Fall Reading Club Sign-Ups										51	35	
All Ages Fall Reading Club Books Logged										397	409	
Adult Summer Reading Club Sign-Ups												
Adult SRC Books Logged												
Teen/Adult Winter Reading Club Sign-Ups		23										
Teen/Adult WRC Books Logged		133										
Arkansas Diamond Book Pairing												
Charlie May Simon Reading Challenge					3							
Children's Summer Reading Club Sign-ups						127						
Children's SRC logged minutes						16,211						
Teen Summer Reading Club Sign-ups						12						
Teen SRC logged minutes						6,118						
Tween Summer Reading Club Sign-ups												
Tween SRC logged minutes												
Total Monthly Program Attendance						169				51	35	
Number of Juvenile Programs					1	1						
Number of Young Adult Programs						1						
Number of Adult Programs						1						

Library

Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2022												
Visits	1,730	1,092	1,460	1,924	1,417	2,514	1,718	1,550	1,618	1,713	2,508	
YTD Visits	1,730	2,822	4,282	6,206	7,623	10,137	11,855	13,405	15,023	16,736	19,244	
2021												
Visits	205	156	310	611	840	1,414	1,441	1,340	1,267	1,686	1,111	1,244
YTD Visits	205	361	671	1,282	2,122	3,536	4,977	6,317	7,584	9,270	10,381	11,625

Planning Commission Minutes November 28, 2022 at 6 PM

1. ROLL CALL – Meeting which was available in person was called to order by Chair Robert Mann. A quorum was present.

PRESENT

Robert Mann, Chair
Gerry Harris, Vice Chair
Jay Moore
Bobby Wilson
Chad Ball
Howard Carter

ABSENT

Judy Horne
Keith Macedo

City Employees Present: Melissa McCarville,
City Business Manager; Mayor Ernie Penn; Bill
Hellard, Fire Chief

2. Approval of Minutes: October 24, 2022, meeting minutes were approved as written.

3. Comments from Citizens: None.

Public Hearings:

4A. Review the Connectivity Ordinance:

Steve Tennant will put the notes into Ordinance format and it will be forwarded to City Council as is. The majority for this Ordinance was taken from the Rogers Ordinance.

Norm Toering- 306 Claybrook: His concern was the intersection of Clyde Carnes and Highway 170 with the new addition of Wagon Wheel homes and increased traffic. The stub out in Wagon Wheel Subdivision I believe needs to be utilized. This is a safety issue for the school. They do not want kids and others to cut through the school property. They can make an exception but they follow different rules due to being a State entity. They will have some buffer zone with the park land dedication from Riverwood. They will not provide a way to drive through to Hwy 170.

Having no further discussion, Robert Mann called the question to send the ordinance on to the City Council to be passed. Upon roll call, the motion passed unanimously.

5. Discussion on the Design Standards:

Juliet Ritchey opened up the discussion of the Design Standards for Multi-Family Housing. She suggested some changes for the Planning Commission to consider as follows:

- Fences—there should not be any between the units
- Colors—if we haven't had any problems with paint colors, then we should not regulate it
- Garages—allow carports and detached garages. There could be group parking areas.

Discussion followed Juliet Richey's presentation. It was pointed out by Bobby Wilson that the current Design Standards state 50% for a garage and he reminded us that we agreed to 40%. The wording is vague on the garage placement. The question was posed how would there enforcement of building materials used on the garage if it is different from the house. Robert Mann suggested a complementary facade to the rest of the house. Jay Moore suggested similar characteristics that are used on the house structure.

Robert Mann suggested having a residential and non-residential lighting ordinance and reference the lighting ordinance in the design standards. Juliette Richey discussed light pollution, temperature of lighting and trying to make lighting simple, accessible and effective.

Site planning was discussed, including trash receptacles, that building facades should be varied, shared alleys, and pedestrian access. Chad Ball said that the curb cuts on arterial streets need to be reviewed. Juliette Richey explained that density is not a bad thing and we should think about horizontal development. We need to consider higher density and look at indoor amenities. Chad Ball pointed out that our infrastructure cannot handle high density. He asked about having a traffic study which is included in the connectivity ordinance being sent to the City Council. We, also, discussed mix use. The plan is to have a draft ready in January for the Design Standards.

Jay Moore wants Juliette Richey to review our ordinances to them clean up—basically a City Code audit.

Adjournment: Having no further business, the in-person Planning Commission meeting was adjourned at 7:00 PM.

Judy Horne - Secretary

Robert Mann, Chair